



IMPORTANT DETAILS FOR JQS 2024 CLASS SUBMISSION PROCESS:

- **The class submission deadline is June 1, 2023.** If you do not receive a confirmation email, or if you have any other questions, please contact Tina at 606-864-4167 or by email at tina.hefner@uky.edu.
- We reserve the right to cancel any class that does not have at least 5 participants by November 1, 2023.
- Teachers **must** complete a registration for JQS 2024 registration prior to November 15, 2023. Teachers must also complete their own lodging arrangements at either of the Cave City hotels.
- Accurate supply lists are very important! Your supply list should not change after registration has opened online. If feasible for your project, we also ask you to provide a list of fabrics and cutting instructions for only one block, when possible. Students have asked for this option, since sometimes a project is a method that the student wants to try, but he or she may not want to complete an entire quilt using the method.
- Please be aware of copyright laws in the use of patterns for teaching. If you are using a pattern that has a copyright, it is our expectation that the pattern will be covered in the class fee or that students will be told where to buy an original pattern or book. If you are photocopying a pattern from a book, magazine, website, or other source, attach a copy of your permission for use from the copyright owner to your submission. If you have questions regarding copyrights, contact Hazel Jackson at (606)256-2403 or email at hjackson@uky.edu.
- Due to strict adherence to copyright laws, **class submission photos must be a photo taken of your project - you may not use the photo from a pattern book, or one found online as an example of the project.** Clear photos of brightly colored quilts show up best online and in print. If you prefer, you may email your photos in a separate document to tina.hefner@uky.edu. Be sure to title the photos with the class name.
- Teachers are encouraged to submit several classes. This will provide the committee with a good selection for a well-rounded program that will appeal to quilters of all interests and skill levels. Please note that we want the class offerings at Jabez Quilt Seminar to be something new to attendees. As such, the Committee asks that **teachers submit classes they have not offered recently and if your class is selected, we prefer that you do not teach it in advance of JQS.**
- JQS 2024 is scheduled for January 16 – 20, 2024. This event will be held at the Cave City Convention Center in Cave City, KY.

DEADLINES & SCHEDULE FOR JQS 2024 CLASS SUBMISSION PROCESS:

- **June 1, 2023** – Deadline for Teacher Submission Form & supporting documents.
- **End of June 2023** - Teachers contacted regarding selection.
- **August 28, 2023** – Deadline for final sign-off of class listing by teachers.
- **Mid-September 2023** – JQS 2024 registration opens.
- **Early November 2023** – Initial class counts to teachers. Classes with less than 5 participants may be cancelled.
- **November 15, 2023** - Deadline for teachers to register for the conference.
- **December 4, 2023*** – JQS 2023 registration closes (*or when capacity is reached, whichever comes first.)
- **Week of December 11, 2023** – Teachers contacted with final class counts.